

NOTICE INVITING TENDER

Sealed quotations are hereby invited for supply of the following items of furniture for Fast Track Special Courts under Law & Judicial Department from the bonafide manufacturers/authorized dealers. Tender will be received up to 28.02.2023 at 12:00 noon and will be opened on the same day at 2:00 p.m.

1.

Sl. No.	Item	Specifications	Quantity
1.	Steel Almirah Big size (plain)	L. 91.60 cm × Depth – 48-60 cm × H. 198.10 cm	6 nos.
2.	Revolving chair	L. 71 cm × Depth – 71 cm × H. 86.10 – 97.10 Seat H. 43-54 cm	3 nos.
3.	Steel open rack	H. 184 cm × L – 92 cm × Depth. 37 cm	9 nos.
4.	Visitor's chair	L. 52 cm × Depth – 60.5 cm × H. 78.5 cm	36 nos.

2. TERMS AND CONDITIONS

1. Bid should be superscribed on the cover of the envelope as "BID FOR SUPPLY OF OFFICE ITEMS" and addressed to the Secretary, Law & Judicial Department. Quotations should be accompanied by catalogue and other documents such as EMD, Registration, GST registration etc.
2. The bid procedure shall be conducted in a single stage bid which contains both technical and financial bid.
3. In case the invitation for bid consists of more than one item, evaluation and award of supply shall be for each item separately.

4. 2% of the total value of the tendered quantity, calculated at the rate quoted, should be deposited by the bidder to any bank recognized by the Govt. of Mizoram as earnest money in the form of deposit at call/Banker's cheque duly pledged in the name of Secretary, Law & Judicial Department and the same should be submitted along with the bid.
5. Rates per unit of each item as the case may be should clearly be quoted both in figures and in the words. Correction, if any, should be duly initialed with date by the bidder. No over writing will be accepted.
6. The undersigned does not bind himself to accept the lowest and may reject all or any bid without assigning any reason thereof.
7. The Earnest Money deposit in respect of the unsuccessful bidder will be released after selection is finalized.
8. Selected Firm must be ready to supply the materials within the time as may be specified in the supply order, failing which the Earnest Money deposit will be forfeited to the Government along with cancellation of supply order.
9. The Bidder should clearly mention brand name, name of manufacturer with warranty and any other relevant information.

(HELEN DAWNGLIANI)

Secretary to the Govt. of Mizoram
Law & Judicial Department

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