

GOVERNMENT OF MIZORAM
CITIZENS' CHARTER
for
Law & Judicial Department
For the year 2025

Address : Mizoram Secretariat, MINECO, Aizawl
Website : landj.mizoram.gov.in
Date of issue : 20.01.2025

Introduction

Law and Judicial Department was established in the year 1972 as soon as Mizoram became a Union Territory. It is a separate and independent unit within the Government Secretariat. It is also one of the major departments under the Government of Mizoram. The business of the department is conducted by the Law Secretary assisted by other officials of the department.

VISION

The Law & Judicial Department aims to safeguard the interest of the State Government in the promotion of administration of justice in Mizoram by delivering standard and quality legal framework in the state by conforming to the provisions of the Constitution of India and other laws in force in the country.

MISSION

To deliver legal services of highest standard for the effective implementation of the legal and executive functions of the state ensuring accessibility, efficiency and effective administration of justice with a focus on transparency, accountability and responsiveness.

Functioning of the Department

The main functions of the Law and Judicial Department are as follows:

1. Law and Judicial Department is the Nodal department for handling court cases in which the State Government is a party, and its duty is to safeguard the interest of State Government in the Courts of Law.
2. Vetting of Bills, rules, MoA/MoU, contract agreement of all departments of the State of Mizoram.
3. To aid and advice the Government and other Department on all legal matter.
4. To consider the proposals for legislation for the consideration of the Government.
5. To draft legislations for giving effect to the decisions of the Government.
6. To prosecute all litigation for and on behalf of the State Government.

7. To make proposals for legal reforms to the Government.
8. To bring out in published form all Acts, rules, notifications and update them from time to time.
9. To formulate scheme for giving legal aid to weaker sections of the society.
10. Law Department advice Government on the proposal to initiate Legislation.
 - a. The feasibility on the proposed Legislation from a legal point of view.
 - b. Competence of the State Legislature to enact the measure proposed.
 - c. The requirement of the Constitution as to obtaining the previous sanction of the President thereto and
 - d. The Consistency of the proposed measure with the provisions of the Constitution and in particular those relating to the Fundamental Right.
11. Law department is to be consulted by all Administrative Department on:-
 - a. The construction of statues, acts, regulations and statutory rules, orders and notifications.
 - b. Any general legal principals arising out of any case.
 - c. The institution or withdrawal of any suit, prosecution or legal proceeding.
 - d. All correspondence to High Court or Supreme Court in any matter.
 - e. Matter relating to State Judicial Service.

Other Establishments

Besides these, Law and Judicial department is having out lying offices as under:

1. Mizoram State Legal Services Authority
2. Registrar General of Marriages
3. Office of Advocate General
4. Public Prosecutor
5. Property Registration
6. Family Courts
7. Fast Track Court
8. Fast Track Special Court

Other Activities

Law and Judicial Department is responsible for the following -

1. Development of infrastructure facilities in the judiciary.
2. Compulsory registration of marriages in the state under the Compulsory Registration of Marriages Act, 2007 Rules, 2007.
3. Compilation, maintenance and interpretation of all Acts/Rules.
4. Appointment of Advocate general/Standing Counsel/Public Prosecutor and Advocate.
5. Vetting of all official Bills/Rules/Regulations.
6. Advice on all cases in High Court and Civil Court against the Government.
7. Advice on legal matter.
8. Matter relating to High Court.
9. Matter relating to the Mizoram Judicial Services.

Information and facilities

Law and Judicial Department has its office in the basement 4 of the Mizoram Civil Secretariat, New Secretariat Complex, Khatla, Aizawl, Mizoram. Please contact Deputy Secretary, Law & Judicial Department, Telephone No. 0389 - 2336525

Head of Department

Secretary
Law & Judicial Department
Ground Floor, Room No. 007
New Secretariat Complex, Khatla
Aizawl, Mizoram
Phone No.: 0389 - 2318212

Contact Points Under RTI Act

1. Zonuni Hrahsel

Deputy Secretary -cum- S.P.I.O

Law & Judicial Department

Telephone No. 0389 - 2336525

2. Annette Lalrinsangi

Under Secretary -cum- A.S.P.I.O

Law & Judicial Department

MAIN SERVICES

Sl. No.	Services delivered by the department / office to citizens or other departments / organisations including non-governmental organisations	Responsible official with designation	Email and Mobile (Phone No.)	Process for delivery of service within the department / office	Documents, if any, required for obtaining the service to be submitted by citizen/ client	Fees, if any, for the service with amount
1.	Legal Advice to other Department	Annette Lalrinsangi, Under Secretary	annettelalrinsangi29@gmail.com Mb- 8259967661	Obtaining approval of Secretary/ Minister, L& J as the case may be	File	Nil
2.	Legislation-Vetting of all Bills, Rules, Regulations, Para-wise comments, Recruitment Rules etc.	Melody Lalrochampuii Pachuau, Joint Secretary	mel.pachauau@gmail.com Mb- 9774003889	Obtaining approval of Secretary/ Minister, L& J as the case may be	File	Nil
3.	Monitoring of Court cases in Supreme Court, High Courts etc.	Melody Lalrochampuii Pachuau, Joint Secretary	mel.pachauau@gmail.com Mb- 9774003889	Obtaining approval of Secretary/ Minister, L& J as the case may be	File	Nil
4.	Vetting of MOU, MOA etc	Melody Lalrochampuii Pachuau, Joint Secretary	mel.pachauau@gmail.com Mb- 9774003889	Obtaining approval of Secretary/ Minister, L& J as the case may be	File	Nil
5.	Monitoring of court cases in the High Court and District Courts & Development of Infrastructure of Judiciary	Thomas Lalrammawia (MJS), Deputy Secretary on deputation basis	thomaslalrammawia@gmail.com Mb-9366227160	-	File etc.	Nil
6.	Registration of Marriages	Zahmingthanga Ralte, Joint Registrar General of Marriages	Mb – 9436158069	Verification of application by local Registrar of Marriages	Prescribed application form	Rs. 10

7.	Cancellation of Marriages	Zahmingthanga Ralte, Joint Registrar General of Marriages	Mb – 9436158069	Verification of application by local Registrar of Marriages	Prescribed application form	Nil
8.	Issue of widow/ Non-marriage Certificate	Zahmingthanga Ralte, Joint Registrar General of Marriages	Mb – 9436158069	Verification of application by local Registrar of Marriages	Prescribed application form	Rs. 50

SERVICE DELIVERY STANDARD

Sl. No.	Services delivered by the department / office to citizens or other departments/ organisations including non-governmental organisation	Stipulated time limit for delivery of service (days/ weeks/ months)	Remarks, if any
1.	Legal Advice to other Department	Cannot be fixed	It depends upon the case
2.	Legislation- Vetting of all Bills, Rules, Regulations, Para-wise comments, Recruitment Rules etc.	Cannot be fixed	It depends upon the case
3.	Monitoring of Court cases in Supreme Court, High Courts etc.	Cannot be fixed	It depends upon the case
4.	Vetting of MOU, MOA etc	7 days	
5.	Registration of Marriages	7 days	
6.	Cancellation of Marriages	7 days	
7.	Issue of widow/ Non-marriage Certificate	7 days	

GRIEVANCE REDRESS MECHANISM

Website address to lodge grievance: landj.mizoram.gov.in

Sl. No.	Name of the responsible officer to handle public grievance in the department/ office	Contact Number	Email	Time limit for redress of grievances
1	R. Vanlalliani, Under Secretary	9862331544		2 weeks

LIST OF STAKEHOLDERS/ CLIENTS

Sl. No.	Stakeholders/ Clients
1.	Government Departments
2.	Citizens
3.	All Government Advocates/ Public Prosecutors
4.	

EXPECTATIONS OF THE DEPARTMENT/ OFFICE FROM CITIZENS/ SERVICE RECIPIENTS

Sl. No.	Expectations of the department/ office from citizens/ service recipients
1.	Submission of proposal complete in all respects as per the prescribed format
2.	Cross checking for information / latest position in the matter with concerned officials before raising a query/ grievance
3.	Time lines stipulated, if any, for completion of formalities for the service delivery are to be adhered to

Name of Department : Law & Judicial Department
List of Officers as on 20.01.2025

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	T.L. Guite	Secretary	District Judge Cadre	L&J
2	Zahmingthanga Ralte	Addl. Secretary	Level-13A	L&J
3	Melody Lalrochampuii Pachuau	Joint Secretary	Level-13	L&J
4	Thomas Lalrammawia	Deputy Secretary	Judge, Senior Div. Grade-II	L&J
5	Zonuni Hrahsel	Deputy Secretary	Level-12	L&J
6	R. Vanlalliani	Under Secretary	Level-11	L&J
7	Annette Lalrinsangi	Under Secretary	Level-11	L&J
8	Ravindra Thapa	Superintendent	Level-10	L&J
9	R.Zothantluangi	Law Officer	Level-10	L&J
10	H. Lalremsanga	Law Officer	Level-10	L&J
11	L. Rosangliana	Law Officer	Level-10	L&J
12	Lalrinpuii	Law Officer	Level-10	L&J

Name of Department : Law & Judicial Department
List of Assistants

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	C.Vanlalchhuangi	Assistant	Level-8	L&J
2	Cicily Lalnunthari	Assistant	Level-7	L&J
3	Lalramsangliani	Assistant	Level-7	L&J
4	Lalrindika	Assistant	Level-7	L&J
5	Mimi Lalzarpuii	Assistant	Level-7	L&J

Name of Department : Law & Judicial Department
List of GAD, SAW Staff (Peon)

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	Lalramngheta	Peon	Level-1	L&J
2	Roluahthanga	Peon	Level-4	L&J
3	C.Lalrinfima	Peon	Level-1	L&J
4	P. Lalmawizuala	Peon PE		L&J

Name of Department : Law & Judicial Department
List of GAD, SAW Staff (LDC)

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	K. Lalramthanpuii	LDC (P.E)		L&J

Name of Department : Law & Judicial Department
List of Staff (Personal Branch of Secy)

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	Lalthlamuani	P.S.	Level-10 A	L&J
2	Jessica Lalchhanhimi	Peon	Level-1	L&J
3	Lalrokima	Driver	Casual Basis	L&J

Name of Department : Law & Judicial Department
List of Staff (Personal Branch of Addl. Secy)

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	Lalnunsangi	P.A	Level-7	L&J
2	Lalthlamuana	Peon	Level-1	L&J
3	Lalawmpuii	Peon	Level-1	L&J

Name of Department : Law & Judicial Department
List of Staff (Personal Branch of Jt. Secy (E))

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	Lallianpuii	Steno III	Level 7	L&J
2	Zonunmawia	Peon (SAW)	Level-1A	L&J

Name of Department : Law & Judicial Department
List of Staff (Personal Branch of Dy. Secy (E))

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	C. Lallianmawia	Peon (SAW)	Level-1	L&J

Name of Department : Law & Judicial Department
List of Staff (Personal Branch of Dy. Secy (A))

Sl. No.	Name	Designation	Pay Level	Place of Posting
1	Lalhmunsangi	Peon (PE)(SAW)		L&J

Office of Legal Remembrancer:				
Sl No	Name	Designation	Pay level	Place of Posting
1	C. Lalduhawmi	Computer Operator	Level-9	L&J
2	Vanlalnghaka Hnamte	DEO (P.E)		L&J
3	Lalkhawngaiha	DEO (P.E)		L&J
4	H.Ramfangmawii	LDC (P.E)		L&J
5	Lalthakimi	LDC (P.E)		L&J
6	Lalnunnemi	LDC (P.E)		L&J
7	K.Lalchawisanga	D/Rider (P.E)		L&J
8	David Laltlankima	Driver	Level-2	L&J
9	A.Pachhunga	Peon	Level-1	L&J
10	Vanlalngena	Peon (P.E)		L&J

Advocate General's Office				
Sl No	Name	Designation	Pay level	Place of Posting
1	Malsawmi	Assistant	Level-7	AG Office
2	C. Lalrindiki	Stenographer-I	Level-8	AG Office
3	Laltlanzovi	Stenographer-II	Level-6	AG Office
4	Lalnunnemi	LDC(PE)		AG Office
5	Evangeline Lalhmingtimawii	LDC(PE)		AG Office
6	R. Lalbuatsaiha	LDC(PE)		AG Office
7	Sanjeev Pune	Driver (PE)		AG Office
8	Joseph Lalrindika	Driver (PE)		AG Office
9	Vanlalhruaia	Peon	Level 1A	AG Office
10	Zohmangaihi	Peon	Level-1	AG Office
11	H. Laldinsangi	Peon (PE)		AG Office
12	Lalhmingisangi	Peon (PE)		AG Office
13	Elizabeth Lalchhanhimi	Peon (PE)		AG Office

Government Advocate				
Sl. No	Name	Designation	Pay level	Place of Posting
1	Lalthanmawii	LDC (P.E)		GA/PP
2	M.S Dawngzeli Chhangte	LDC (P.E)		GA/PP
3	Gospel Rimawia	LDC (P.E)		GA/PP
4	Lawmsangpuii Chhangte	Peon (PE)		GA/PP

Registrar General of Mariages				
Sl No	Name	Designation	Pay level	Place of Posting
1	Vanlalhruii Sailo	UDC	Level-6	RGM
2	Lalmangaihsanga Sailo	LDC/Comp Operator	Level-4	RGM
3	Nihar Ranjan Roy	LDC/Comp Operator	Level-4	RGM
4	Zoremthangi	Peon (PE)		RGM
5	Lahlimpaia	Peon (PE)		RGM
6	Fairy Zothankimi	DEO (PE)		RGM
7	Joseph Lalrindika	DEO (PE)		RGM

Fast Track Special Court (CSS)				
Sl No	a) FTSC, Aizawl (POCSO)	Designation	Pay level	Place of Posting
1	P. Singthanga	Presiding Officer	District Judge Entry Grade	FTSC(P) Aizawl
2	Rebec Lalrawngbawli	Stenographer -III	Level-6	-do-
3	Lianzovi Thomte	UDC	Level-6	-do-
4	F. Lalhruaitluangi	LDC	Level-4	-do-
5	Lalawmpuia	LDC	Level-4	-do-
6	Lianzuala Pachuau	Driver	Level-2	-do-
7	Vanlalhriata	Despatch Rider	Level-2	-do-
8	Vanlalmangaiha	Group D	Level-1	-do-
9	Rosy Lalmunliani	Group D	Level-1	-do-
10	M.S. Dawngliana	Group D	Level-1	-do-
11	Lalthlamuana	Group D	Level-1	-do-
12	Benedict Lalrochhara	Group D	Level-1	-do-
13	Remsangpuui	Group D	Level-1	-do-
Sl No	b) FTSC, Aizawl (Rape & POCSO)	Designation	Pay level	Place of Posting
1	R. Lalthazuala	Presiding Officer	District Judge Entry Grade	FTSC (R&P) Aizawl
2	Dorothy Lalruatfeli	Stenographer -III	Level-6	FTSC (R&P)
3	Catherine Saitluangi Sailo	UDC	Level-6	FTSC (R&P)
4	Candle Vanrempuii	LDC	Level-4	FTSC (R&P)
5	C. Vanlalruata	LDC	Level-4	FTSC (R&P)
6	Liankima	Despatch Rider	Level-4	FTSC (R&P)
7	Daniel Lalvenhima	Driver	Level-2	FTSC (R&P)
8	Lalmalsawma	Group D	Level-1	FTSC (R&P)
9	Lalmuanawma	Group D	Level-1	FTSC (R&P)
10	Lallawmzuali	Group D	Level-1	FTSC (R&P)
11	Chhuanmawia	Group D	Level-1	FTSC (R&P)
12	Runneihpari	Group D	Level-1	FTSC (R&P)

13	T.C. Lalrinfela	Group D	Level-1	FTSC (R&P)
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Sl No	c) FTSC, Champhai (Rape & POCSO)	Designation	Pay level	Place of Posting
1	T. Saikunga	Presiding Officer	District Judge Entry Grade	FTSC (R&P) Champhai
2	Vanlalchanchinmawii	Stenographer -III	Level-6	FTSC (R&P)
3	R. Lalnuntluangi	UDC	Level-6	FTSC (R&P)
4	Lalsangliana	LDC	Level-4	FTSC (R&P)
5	Lalrinkimi	LDC	Level-4	FTSC (R&P)
6	Lalthanpuii	Despatch Rider	Level-2	FTSC (R&P)
7	Lalnunsanga Tlau	Driver	Level-2	FTSC (R&P)
8	Rohmingkimi	Group D	Level-1	FTSC (R&P)
9	Vanlalrawna Ralte	Group D	Level-1	FTSC (R&P)
10	Ngaihthangi	Group D	Level-1	FTSC (R&P)
11	Lalmangaihkima	Group D	Level-1	FTSC (R&P)
12	Ramngaii	Group D	Level-1	FTSC (R&P)
13	Nunsangpuii	Group D	Level-1	FTSC (R&P)