



**GOVERNMENT OF MIZORAM
LAW AND JUDICIAL DEPARTMENT**

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OFFICE MEMORANDUM

Dated Aizawl, the 5th July, 2018

Subject : Guidelines/Instructions for preparation of Affidavit.

No. C.18015/384/2018-LJC/45: Attention of all Administrative Departments/Heads of Departments is hereby drawn to the following guidelines for preparation of Affidavit to be filed/submitted in a pending case before the Supreme Court of India for information, compliance and necessary action:

1. Every Affidavit has to be printed on white legal size paper.
2. Affidavit should be printed on single side of the legal size paper.
3. There should be signature and stamp of the concerned person on the Affidavit.
4. Affidavit has to be notarized from the notary of the territory where the Deponent makes his/her signature.
5. There is no requirement of "Non-Judicial Paper" in the Court proceedings in relation to the Affidavit unless it is specifically requested by the Hon'ble Supreme Court.

S/d-MARLI VANKUNG

Secretary to the Govt. of Mizoram

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Memo No. C.18015/384/2018-LJC/45

: Dated Aizawl, the 5th July, 2018

Copy to:-

1. Secretary to Governor, Mizoram.
2. Principal Secretary to Chief Minister, Mizoram.
3. P.S to Speaker/Ministers/Deputy Speaker/Ministers of State, Mizoram.
4. P.S to Vice Chairman, State Planning Board/Govt. Deputy Chief Whip.
5. Sr. P.P.S to Chief Secretary, Govt. of Mizoram.
6. All Administrative Departments.
7. All Heads of Department.
8. Guard file.

Lalnei Hhlimi 5/7/18
(LALNEIHLIMI)

Under Secretary to the Govt. of Mizoram

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